

# MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

## January 5, 2006 Meeting Minutes

Place: MDOT 1st floor Auditorium

Meeting was called to order at 1:36 pm by Chairman George Phillips.

### Commission Members Present:

MDOC	Chris Epps
Department of ITS	David Litchliter
Mississippi DPS	George Phillips
Mississippi Highway Patrol	Marvin Curtis
Mississippi Homeland Security	Ed Worthington
Mississippi DOT	Willie Huff
MDEQ	Clovis Reed
SafeCity Initiative	Mark McCreery
MS National Guard	Gary Ladd
MS Municipal League	Nick Wilson (for Gene McGee)
MS Supervisors Association	Joel Yelverton
MS Department of Public Health	Brian Amy
Mississippi Emergency Management	Tom McAllister
MS Sheriffs' Association	James Newman

### Advisory Members Present:

Representative Tyrone Ellis  
Representative Clayton Smith

Chairman George Phillips called the meeting to order at 1:36 pm. Chairman Phillips asked for a motion to approve the minutes of the December meeting. Joel Yelverton made a motion to accept the minutes as corrected, and Chris Epps seconded the motion. The motion passed with none opposed.

Chairman Phillips asked for committee reports. Joel Yelverton reported for the Rules Committee. Mr. Yelverton reviewed a request from the City of Ridgeland and made a motion to approve the request. Clovis Reed seconded the motion, and it passed with none opposed.

Jane Woosley from ITS gave a presentation on the Express Products List (EPL). She explained the process and how it applies to wireless communications. The presentation included a motion concerning the EPL. The motion stated, "Information Technology Services (ITS) recommends the continuance of the current Express Products Lists (EPLs) that include Wireless products and services. We recommend that the need for continuance of these EPLs be evaluated when and if there are statewide awards that include these products and services. We recommend that, as each of these EPLs is re-bid, the responding vendors are made aware of the purpose and oversight of the Wireless Communication Commission (WCC) and that ITS reserve all rights for termination without penalty of any EPL due to decisions of the WCC or the future award of statewide wireless contracts. We further recommend that ITS continue to work with the WCC as well as ITS Steering Committees of users and vendors to solicit feedback and

needed changes for EPLs with Wireless products and services and for compatibility and support with any WCC statewide contracts.”

Chris Epps made a motion to accept the motion as written (shown on overhead projector), and Brian Amy seconded the motion. Willie Huff questioned the necessity of a re-bid, and David Litchliter answered that bids for all EPLs are resubmitted annually. Joel Yelverton questioned whether or not requests would still go through the WCC. David Litchliter explained that the EPL does not take the place of the Rules Committee, and all requests would still go through that committee. The motion passed with none opposed.

Chris Epps reported for the RFP Development Committee. His committee met on December 2<sup>nd</sup> and 8<sup>th</sup>. He stated that in his opinion the RFP is 80-90 percent complete, and he believes the committee’s work on the RFP will be completed within thirty days.

Clovis Reed reported for the Cellular Committee. His committee met on December 12<sup>th</sup>. The committee refined the scope of services, and gave a draft of its proposal to David Litchliter at ITS to be finalized for presentation to the WCC.

Representative Tyrone Ellis commended the committees for their achievements.

Ed Worthington had no report from the Integration Committee.

Chairman Phillips reminded chairmen of committees to send him a synopsis of their committees forty-eight hours prior to each WCC meeting.

David Litchliter introduced Steve Adamec, Jr. and Thomas Wicker of the ITS Board. Mr. Litchliter also introduced Bill Ford, the IT specialist for the City of Vicksburg. Mr. Ford spoke about the 700 MHz committee, which he chairs. The committee met on November 10<sup>th</sup> and will meet again March 14<sup>th</sup> – 16<sup>th</sup>. Mr. Ford explained that the State has a block of 700 MHz channels and might want to coordinate with the committee on channel setup. If members wish to receive notices about the 700 MHz committee, they should send an email to: billf@vicksburg.org to be placed on the email list. Willie Huff questioned Mr. Ford about the need for a local 700 MHz system. Mr. Ford answered that the FCC requires the system. Mr. Ford questioned the ability of the State to have one system large enough for all local governments to join. Tom McAllister asked how many frequencies the State owns. Donald Loper said he could provide that information.

David Litchliter reported that the contract with Buford Goff had been amended, and he explained the amendments. Willie Huff stated that the Commission needed to approve the contract amendment. Chairman Phillips stated that the Commission does need a technical consultant, and he believes that the consultant should report to the Commission. David Litchliter recommended to the Commission that Buford Goff and Associates be retained to perform a scope of work known as Phase II (Solicitation of Proposals) for a fixed fee of \$227,100.00. MDOT is contracting with BGA on behalf of the WCC. Joel Yelverton asked for a review of the credentials of Buford Goff, and Rod McLain of Buford Goff recapped some of their prior projects. Chris Epps made a motion to approve the contract as amended so that Buford Goff reports to the WCC and ITS, which will be responsible for monitoring the services provided under the contract. The motion was seconded by Marvin Curtis, and passed with none opposed.

David Litchliter reported that the WCC website is running. The URL is [www.wcc.ms.gov](http://www.wcc.ms.gov). Chairman Phillips asked that committees post meeting dates on the website.

Under old business, Joel Yelverton stated that it is difficult not to speak with vendors about topics other than the RFP. Chairman Phillips stated that it is okay to speak with vendors on other matters. Ed Worthington asked for the Commission's permission to have the 'National Plan' representative, Dr. David Boyd, speak to the Commission.

The next meeting dates will be February 2<sup>nd</sup> and March 2<sup>nd</sup>.

Chris Epps made the motion to adjourn, and Clovis Reed seconded that motion. The meeting adjourned at 2:30 pm.